

Eden District Council
Overview and Scrutiny Committee
6 October 2022

**Overview and Scrutiny Committee Work Programme
and Cabinet Work Programme 2022-2023**

Portfolio:	N/A
Report from:	Chair of the Overview and Scrutiny Committee
Wards:	All Wards
OPEN PUBLIC ITEM	

1 Purpose

- 1.1 To review the Overview and Scrutiny Committee's work programme for the remainder of the municipal year 2022-23. The report also invites, as a continuous option, suggestions for possible agenda items from all non-Executive Members.
- 1.2 To note the Cabinet Work programme and consider any items which might benefit from the input of the Overview and Scrutiny Committee prior to the Cabinet making a decision.

2 Recommendation

- 2.1 It is recommended that the Overview and Scrutiny Committee's work programme for the remainder of the municipal year 2022-2023 be noted and any revisions be agreed.
- 2.2 It is recommended that the Cabinet Work Programme be noted, and any decisions to scrutinise items contained therein be made.

3 Report Details

- 3.1 The work programmes allow all Non-Executive Members the opportunity to suggest possible agenda items for Scrutiny meetings. The agenda items for each meeting will ultimately be determined by the Chair and supported by the relevant service area. The Overview and Scrutiny Committee work programme is attached as Appendix 1 to this report, and the Cabinet Work Programme is attached at Appendix 2.
- 3.2 The Overview and Scrutiny Committee work programme outlines known agenda items suggested by Non-Executive Members.
- 3.3 Members are invited to discuss the work programmes and agree any additional items that they would like to receive at their next or any future meetings. The scheduling of agenda items will be undertaken in consultation with the Chair and the relevant service area. Any agenda items should be within the remit of the Committee.

4 Policy Framework

4.1 The Council has four corporate priorities which are:

- Sustainable;
- Healthy, safe and secure;
- Connected; and
- Creative

4.2 This report meets the Sustainable corporate policy by ensuring that the Council has good governance arrangements in place and is operating in an open and transparent way, with Members who are kept informed and motivated.

5 Consultation

5.1 Consultation will be undertaken with members of the Overview and Scrutiny Committee. Any non-Executive member is able to add topics to the work programme at any time during the Municipal year.

6 Implications

6.1 Financial and Resources

6.1.1 Any decision to reduce or increase resources or alternatively increase income must be made within the context of the Council's stated priorities, as set out in its Council Plan 2019-2023 as agreed at Council on 7 November 2019.

6.1.2 There are no proposals in this report that would reduce or increase resources.

6.2 Legal

6.2.1 Scrutiny committees are not decision making bodies. Any recommendations that this committee makes will need to be considered by the appropriate Member decision making body. It is recognised that Scrutiny provides a valuable contribution to strong corporate governance.

6.3 Human Resources

6.3.1 There are no human resources implications associated with this report.

6.4 Environmental

6.4.1 There are no environmental implications associated with this report.

6.5 Statutory Considerations

Consideration:	Details of any implications and proposed measures to address:
Equality and Diversity	None arising from this report
Health, Social Environmental and Economic Impact	None arising from this report
Crime and Disorder	None arising from this report
Children and Safeguarding	None arising from this report

6.6 Risk Management

Risk	Consequence	Controls Required
The Committee can choose not to set a work plan for the forthcoming year.	The Council does not scrutinise topics of public interest or the work of the Cabinet, leading to poor standards of governance and reputational damage to the Council.	That the Committee regularly reviews its work plan and adds to it as necessary.

7 Other Options Considered

7.1 No other options have been considered.

8 Reasons for the Decision/Recommendation

8.1 Consideration of the proposed work plan allows Committee Members to have a greater sense of ownership over their meetings, which assists with maintaining Member engagement in the decision making process, and helps to ensure that the Scrutiny function continues to address issues of relevance to the Council and its communities.

Tracking Information

Governance Check	Date Considered
Chief Finance Officer (or Deputy)	N/A
Monitoring Officer (or Deputy)	28 September 2022
Relevant Assistant Director/Director	N/A

Background Papers: None

Appendices: Appendix 1 - Overview and Scrutiny Work Plan 2022-2023

Appendix 2 – Cabinet Work Programme 2022-2023

Contact Officer: Karen Edmondson, Democratic Services Manager

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Overview and Scrutiny Committee Work Programme 2022-23

Appendix 1

The Scrutiny Work Plans are updated at every Scrutiny meeting and contain a list of upcoming agenda items and possible future agenda items. Suggestions for agenda items are welcomed from any non-Executive Councillor. If you would like to suggest an agenda item, please contact the Chairman and lead officer Overview and Scrutiny outlining your suggestion and why you feel it would be a useful agenda item.

Contact cttee.admin@eden.gov.uk

Item	Action/Scrutiny Function	Report Author	Portfolio	Actions required before next Committee
6 October 2022				
Discussion with Portfolio Holder on their areas of work	Scrutiny of Decision Making/Policy Development and Review	N/A	Leader Focus: Devolution and Local Government reorganisation; Council communications; Development Management, with the Green Growth Portfolio Holder.	
Discussion with Portfolio Holder on their areas of work	Scrutiny of Decision Making/Policy Development and Review	N/A	Green Growth Portfolio Focus: Zero Carbon Housing (New Built and Retrofit) – update since last attendance at O&S;	

Item	Action/Scrutiny Function	Report Author	Portfolio	Actions required before next Committee
			Low Carbon / Greening Eden Businesses; Development Management, with the Leader.	
Discussion with Portfolio Holder on their areas of work	Scrutiny of Decision Making/Policy Development and Review	N/A	Communities Portfolio Holder Focus: Update on 3G pitch at Penrith Football Stadium; Expenditure on Gym Equipment – Greenwich Leisure.	
Quarter 1 Performance Management Report	Performance Management	Assistant Director Customers and Performance	Leader	
1 December 2022				
Discussion with Portfolio Holder on their areas of work	Scrutiny of Decision Making/Policy Development and Review	N/A	Economy and Enterprise Portfolio Holder	Focus (tbc) Inspiring Eden Enterprise Hub
Heart of Cumbria Limited – Current Position Statement	To receive an update on the current status and winding-up of the Company	Interim Director of Resources	Economy and Enterprise	

Item	Action/Scrutiny Function	Report Author	Portfolio	Actions required before next Committee
Review of Allocation of Section 106 funds	Performance Management/T&F Work.	Assistant Director Development Chair of Task and Finish Group	Leader / Health and Housing	T&F Group final/interim report (tbc)
12 January 2023				
Discussion with Portfolio Holder on their areas of work	Scrutiny of Decision Making/Policy Development and Review	N/A	Housing and Health Portfolio Holder	Focus: tbc
Discussion with Portfolio Holder on their areas of work	Scrutiny of Decision Making/Policy Development and Review	N/A	Communities Portfolio Holder Focus: Community engagement, resilience and empowerment Community safety, crime and disorder Parish and Town Council engagement	

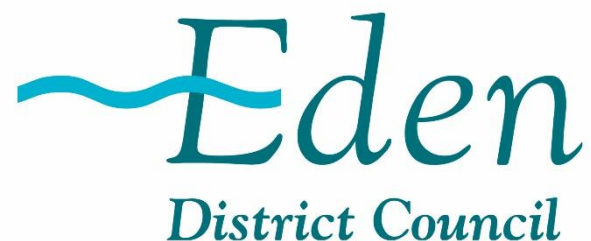
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Notice of Executive Key Decisions

Incorporating the Private Executive Meeting Notice and the Notice of Intention to make Key Decisions

2022 / 2023

Notices required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012



There is a legal requirement for local authorities to publish a notice setting out the Key Executive Decisions that will be taken by the appropriate decision maker at least 28 clear days before such decisions are to be taken. This document sets out the Key Executive Decisions which are intended to be taken at Eden District Council, and as such incorporates the Notice of Intention to make Key Decision. Whilst this document provides details of known decisions for the following month, where details of decisions to be made after this period are known, they are provided for information.

The plans also sets out where, if at all, it is anticipated that part of an Executive meeting will be held in private. This is where confidential or exempt information (as defined in the Constitution) is likely to be made known. Notice is hereby given that it may be necessary for part of an Executive meeting to be held in private because it becomes apparent at the meeting that confidential or exempt information will otherwise be made known. Should this become apparent at the meeting the relevant part of the meeting will only be held in private upon the passing of a resolution which (where exempt information will be made known) defines the description of exempt information pursuant to Schedule 12A of the Local Government Act 1972.

The document will be updated and rolled forward on a monthly basis. The summary shows the decisions programmed to be taken during each month. The earliest date a decision can be taken is shown, but it is possible that a decision may be rescheduled to a later month. Also included are decisions scheduled for later in the year.

If a key decision is not included in the published Work Programme for 28 clear days before a decision needs to be taken the Chairman of the Overview and Scrutiny Committee must be notified and a supplement to the document published at least 5 clear days before the date on which the decision is proposed to be taken. If the date by which the decision has to be made makes compliance with this requirement impracticable the decision can only be made with the consent of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the making of the decision is urgent and cannot reasonably be deferred.

If it is necessary to discuss an issue in private and 28 days' notice has not been given the decision may only be taken or the item discussed in private with the agreement of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the need for the item to be taken to the meeting is urgent and cannot reasonably be deferred.

Key Decisions

A Key Decision is a decision that is legally within the power of the Executive to make:

Eden District Council has approved the following definitions of a Key Decision:

a) Financial – any decision resulting in Eden District Council incurring expenditure or savings which are significant;

or

b) Community Impact: to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority; and regard must be had to any guidance issued by the Secretary of State to determine the meaning of 'significant'

For the purpose of (a) above, the Council has defined significant expenditure or savings as being in excess of £60,000.

Eden District Council – Cabinet Members 2022/2023

Lead Member Portfolio	Councillor
Leader of the Council	Councillor Virginia Taylor
Deputy Leader of the Council and Economies & Enterprise Portfolio Holder	Councillor Mary Robinson
Resources Portfolio Holder	Councillor Karen Greenwood
Housing and Health Portfolio Holder	Councillor Judith Derbyshire
Communities Portfolio Holder	Councillor Lissie Sharp
Green Growth Portfolio Holder	Councillor Mark Rudhall
Services Portfolio Holder	Councillor Mike Tonkin

Dates of Executive Meetings for 2022 / 2023: 24 May 22, 21 June 22, 19 July 22, 20 September 22, 18 October 22, 15 November 22, 20 December 22, 17 January 23, 14 February 23, 14 March 23, 18 April 23, 16 May 23..

For information on this Notice of Executive Key Decisions, please contact:

Democratic Services

Town Hall

Corney Square

Penrith

Cumbria

CA11 7QF

Tel: 01768 817817

Email: cttee.admin@eden.gov.uk

Date decision Due	Matter in respect of which the decision is to be made	Brief Description	Decision Maker	Executive Lead Member	Lead Officer	Public or Private meeting
20 Sep 2022	Quarter 1 Performance Management Report	Non-Key Decision	Cabinet	Leader Portfolio Holder (Councillor Dr Virginia Taylor)	Assistant Director Customers, Performance & Housing	Open
20 Sep 2022	Preventing Repossession Fund	Non-Key Decision	Cabinet	Housing and Health Portfolio Holder (Councillor Judith Derbyshire)	Assistant Director Customers, Performance & Housing	Open
20 Sep 2022	Safeguarding Policy	Non-Key Decision	Cabinet	Communities Portfolio Holder (Councillor Lissie Sharp)	Assistant Director Customers, Performance & Housing	Open
20 Sep 2022	Asset of Community Value: Horse and Farrier; Dacre	Non-Key Decision	Cabinet	Resources Portfolio Holder (Councillor Karen Greenwood)	Assistant Director Legal and Democratic Services	Open
20 Sep 2022	Asset of Community Value: Clifton Village Play Area	Non-Key Decision	Cabinet	Resources Portfolio Holder (Councillor Karen Greenwood)	Assistant Director Legal and Democratic Services	Open

Date decision Due	Matter in respect of which the decision is to be made	Brief Description	Decision Member	Executive Lead Member	Lead Officer	Public or Private meeting
20 Sep 2022	Doomgate Flood Prevention - Appleby Update	Non-Key Decision	Cabinet	Resources Portfolio Holder (Councillor Karen Greenwood)	Assistant Director Delivery	Open
22 Sep 2022	Allocation of Seats	Non-Key Decision	Council	N/A	Assistant Director Legal and Democratic Services	Open
22 Sep 2022	Sockbridge & Tirril Parish Council	Non-Key Decision	Council	Communities Portfolio Holder (Councillor Lissie Sharp), Resources Portfolio Holder (Councillor Karen Greenwood)	Assistant Director Legal and Democratic Services	Open
22 Sep 2022	Affordable Housing Schemes	Non-Key Decision	Council	Housing and Health Portfolio Holder (Councillor Judith Derbyshire)	Assistant Director Customers, Performance & Housing	Open
18 Oct 2022	Penrith Neighbourhood Development Plan	Non-Key Decision Local Development Plan.	Cabinet	Leader Portfolio Holder (Councillor Dr Virginia Taylor)	Assistant Director Development	Open
18 Oct 2022	Inspiring Eden Update	Key Decision: affects more than one ward.	Cabinet	Economies and Enterprise Portfolio Holder	Assistant Director Development	Open

Date decision Due	Matter in respect of which the decision is to be made	Brief Description	Decision Member	Executive Lead Member	Lead Officer	Public or Private meeting
		Considering programme funding allocations.		(Councillor Mary Robinson)		
18 Oct 2022	Provisional Outturn 2021/22 & Q1 Monitoring	Non-Key Decision	Cabinet	Resources Portfolio Holder (Councillor Karen Greenwood)	Interim Director of Resources	Open
18 Oct 2022	Penrith Bid Renewal 2023-2028	Key Decision: affects more than one ward.	Cabinet	Economies and Enterprise Portfolio Holder (Councillor Mary Robinson)	Assistant Director Development	Open
18 Oct 2022	Eden District Council Community Fund Recommendations	Non-Key Decision	Cabinet	Communities Portfolio Holder (Councillor Lissie Sharp)	Interim Assistant Director Communities	Open
18 Oct 2022	Empty Homes Policy	Non-Key Decision	Cabinet	Housing and Health Portfolio Holder (Councillor Judith Derbyshire)	Assistant Director Customers, Performance & Housing	Open
24 Nov 2022	Penrith Neighbourhood Development Plan	Non-Key Decision Local Development Plan	Council	Leader Portfolio Holder (Councillor Dr Virginia Taylor)	Assistant Director Development	Open

Date decision Due	Matter in respect of which the decision is to be made	Brief Description	Decision Member	Executive Lead Member	Lead Officer	Public or Private meeting
15 Nov 2022	Updated Budget 2022/23	Non-Key Decision	Cabinet	Resources Portfolio Holder (Councillor Karen Greenwood)	Interim Director of Resources	Open
24 Nov 2022	Updated Budget 2022/23	Non-Key Decision	Council	Resources Portfolio Holder (Councillor Karen Greenwood)	Interim Director of Resources	Open