

Appendix 1

Transfer of Assets – Parish and Town Council Questionnaire

Part 1 – Introduction

Eden District Council has set up a Devolution of Assets Task and Finish Group (a 'scrutiny' function of the Council). Part of its remit is to engage with Parish and Town Councils to review the scope of the policy on the transfer of services and assets. This includes footway lighting, public toilets, play areas and amenity land. The review is particularly pertinent, given the forthcoming local government reorganisation in 2023, which will form a new 'Westmorland and Furness' Unitary Authority.

Part 2- Advice for Completion

Your responses to the below questionnaire are a key component of the work being undertaken by Eden District Council's Task and Finish Group.

In the final section you will find a free text box for any additional comments which you feel would be useful to share with us, but do not naturally fit within parts 3 and 4.

We ask that you keep your responses focused on the topic of transfer of assets, as raising any other issues in this form may result in a delay in the issue being addressed.

Please complete part three if there are assets available within your parish/town to transfer, but you have not yet agreed to take ownership of them.

We have a comprehensive list of assets that have been taken over, and by which Parish/Town Council. Part four of this questionnaire is optional for those who have already agreed to take transfer of assets within your Parish/Town and would like to provide us with feedback.

Questionnaires should be completed and returned to cttee.admin@eden.gov.uk by no later than Friday, 3 December 2021 at 12 noon.

Part 3 – Questionnaire for assets not yet taken on

Play Areas

1. Are you committed to taking on the asset?
2. What date would you wish to take ownership?
3. If you are not committed to taking on this asset, please can you explain the reasons? This will help us get a better feel for the issues.
4. If you are not committed to taking on any assets, do you have any thoughts for an engagement plan with the new local authority?
5. Are there any supporting conditions which would enable you to engage with the transfer of assets program? (please note that financial support is limited beyond existing budget)

Footway Lighting

1. Are you committed to taking on the asset?
2. What date would you wish to take ownership?
3. If you are not committed to taking on the asset, please can you explain the reasons?

4. If you are not committed to taking on the asset, do you have any thoughts for an engagement plan with the new local authority?

5. Are there any supporting conditions which would enable you to engage with the transfer of assets program? (please note that financial support is limited beyond existing budget)

Toilets

1. Are you committed to taking on the asset?

2. What date would you wish to take ownership?

3. If you are not committed to taking on the asset, please can you explain the reasons?

4. If you are not committed to taking on the asset, do you have any thoughts for an engagement plan with the new local authority?

5. Are there any supporting conditions which would enable you to engage with the transfer of assets program? (please note that financial support is limited beyond existing budget)

Other Assets

1. Are you committed to taking on the asset?
2. What date would you wish to take ownership?
3. If you are not committed to taking on the asset, please can you explain the reasons?
4. If you are not committed to taking on the asset, do you have any thoughts for an engagement plan with the new local authority?
5. Are there any supporting conditions which would enable you to engage with the transfer of assets program? (please note that financial support is limited beyond existing budget)

Part 4 – Questionnaire for assets taken on/agreed

1. Has your transfer of asset completed (please list the assets)?
2. If not, what date are you expecting the transfer to take place?
3. Please can you share how important having control of this asset and protecting it is for your parish/town?
4. Is there any feedback you could provide to assist us in improving the process?

Part 5 – Other Considerations/Comments

Free text to allow for any complaints/concerns/ questions about additional assets.

We look forward to receiving your completed questionnaire via cttee.admin@eden.gov.uk by **Friday, 3 December 2021 at 12 noon** and thank you for taking the time to provide us with your feedback.