

**Policy Areas and Executive Functions included in the Portfolios**

	<b>Officer Lead</b>
<b>1. Leader Portfolio</b> Strategic Direction of the Council and Council Plan Strategic Leadership Transformation External Relations Executive Oversight Strategic Partnerships Marketing Ensuring a balanced budget shared with the Resources Portfolio Holder Emergency Planning and Business Continuity The Allocation of Major Projects or Initiatives The Leader will have the responsibility for achieving the Council's priority of a Quality Council and the delivery of the Corporate Priorities Council Communications	Robin Hooper
<b>2. Resources Portfolio</b> Financial management and planning including ensuring a balanced budget shared with the Leader Financial Services Revenues and Benefits Land and Asset Management The organisational structure and management processes of the Council Human Resources The Management of Succession Supporting the delivery of Quality Council priority, particularly in relation to financial services Procurement and Procurement Strategy Data Protection and Freedom of Information Policy on General Fund Reserves Oversight of establishing other methods of service delivery (including commercial entities) Representing the Council on SPARSE Customer Services Equality and Diversity Staff and Member Training Information Technology	David Rawsthorn

	Officer Lead
Oversight of Complaints (including Ombudsman decisions)	
<b>3. Services Portfolio</b> Regulatory and Licensing Policy Legal Democratic Services Waste Collection and Recycling Joint Working with the County Council and other authorities on Waste Street Cleansing and grounds maintenance Environment Agenda (Cleaner and Greener) Environmental Health and Food Safety Relationships with Environment Agency / DEFRA Responsibility for the delivery of the priority of a Quality Environment Environmental Sustainability and Wellbeing Cemeteries Public Toilets Footway lighting	Paul Foote
<b>4. Housing and Health Portfolio</b> The delivery of the strategic housing function The delivery of the Council's role as the local housing authority Housing Grants Housing provision within the District and the delivery of the decent Homes Standard Relations with RSLs and Housing Providers The consideration of housing need in the District Climate Change Renewable Energy/Hard to Heat Homes Public Health Agenda Older Person Services Armed Forces Covenant Delivery of Decent Homes for All	Ruth Atkinson
<b>5. Economic Development Portfolio</b> Economic Strategy Economic Vitality and Development Employment within the District The promotion of Apprenticeships Relations with businesses and the Chambers of Trade The implementation of Broadband and communication	Oliver Shimell

	Officer Lead
facilities and services within the District Town Centres Markets Tourism and Tourist Information Centres Relations with Education Providers in the District The Vitality and Viability of the Market Towns and Rural Areas in the District Transport and Car Parking	
<b>6. Communities Portfolio</b> Neighbourhood Planning The Local Plan Liaison with and Devolution of Functions to Town and Parish Councils The distribution of the Community Fund Community Engagement and Empowerment Sports and Recreation Leisure, the Arts and Cultural Services Community Safety and Crime and Disorder Rural Issues Children and Young People Development of Parks and Open Spaces Working with the Third Sector	Ruth Atkinson