

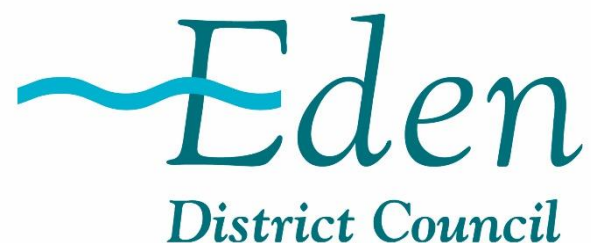
Date of publication: 14 April 2022

# **Notice of Executive Key Decisions and the Work Programme for Cabinet and Council**

**Incorporating the Private Executive Meeting Notice and the Notice of Intention to make Key Decisions**

**2022 / 2023**

**Notices required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**



There is a legal requirement for local authorities to publish a notice setting out the Key Executive Decisions that will be taken by the appropriate decision maker at least 28 clear days before such decisions are to be taken. This document sets out the Key Executive Decisions which are intended to be taken at Eden District Council, and as such incorporates the Notice of Intention to make Key Decision. Whilst this document provides details of known decisions for the following month, where details of decisions to be made after this period are known, they are provided for information.

The plans also sets out where, if at all, it is anticipated that part of an Executive meeting will be held in private. This is where confidential or exempt information (as defined in the Constitution) is likely to be made known. Notice is hereby given that it may be necessary for part of an Executive meeting to be held in private because it becomes apparent at the meeting that confidential or exempt information will otherwise be made known. Should this become apparent at the meeting the relevant part of the meeting will only be held in private upon the passing of a resolution which (where exempt information will be made known) defines the description of exempt information pursuant to Schedule 12A of the Local Government Act 1972.

The document will be updated and rolled forward on a monthly basis. The summary shows the decisions programmed to be taken during each month. The earliest date a decision can be taken is shown, but it is possible that a decision may be rescheduled to a later month. Also included are decisions scheduled for later in the year.

If a key decision is not included in the published Work Programme for 28 clear days before a decision needs to be taken the Chairman of the Overview and Scrutiny Committee must be notified and a supplement to the document published at least 5 clear days before the date on which the decision is proposed to be taken. If the date by which the decision has to be made makes compliance with this requirement impracticable the decision can only be made with the consent of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the making of the decision is urgent and cannot reasonably be deferred.

If it is necessary to discuss an issue in private and 28 days' notice has not been given the decision may only be taken or the item discussed in private with the agreement of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the need for the item to be taken to the meeting is urgent and cannot reasonably be deferred.

## Key Decisions

A Key Decision is a decision that is legally within the power of the Executive to make:

Eden District Council has approved the following definitions of a Key Decision:

a) Financial – any decision resulting in Eden District Council incurring expenditure or savings which are significant;

or

b) Community Impact: to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority; and regard must be had to any guidance issued by the Secretary of State to determine the meaning of 'significant'

For the purpose of (a) above, the Council has defined significant expenditure or savings as being in excess of £60,000.

### Eden District Council – Executive Members 2020/2021

Lead Member Portfolio	Councillor
Leader of the Council	Councillor Virginia Taylor
Deputy Leader of the Council and Economies & Enterprise Portfolio Holder	Councillor Mary Robinson
Resources Portfolio Holder	Councillor Karen Greenwood
Housing and Health Portfolio Holder	Councillor Judith Derbyshire
Communities Portfolio Holder	Councillor Lissie Sharp
Green Growth Portfolio Holder	Councillor Mark Rudhall
Services Portfolio Holder	Councillor Mike Tonkin

Dates of Executive Meetings for 2021 / 2022 18 May 21, 15 June 21, 20 July 21, 14 September 21, 19 October 21, 16 November 21, 21 December 21, 18 January 22, 15 February 22, 15 March 22, 19 April 22, 17 May 22.

For information on this Notice of Executive Key Decisions, please contact:

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Penrith

Cumbria

CA11 7QF

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Date decision Due	Matter in respect of which the decision is to be made	Brief Description	Decision Member	Executive Lead Member	Lead Officer	Public or Private meeting
19 Apr 2022	Covid 19 Additional Relief Fund - Discretionary Non-Domestic Rate Relief	Non-Key Decision. To seek approval for the policy for the Covid-19 Additional Relief Fund (CARF) Discretionary Non-Domestic Rate Relief for the financial year 2021-22.	Cabinet	Councillor Karen Greenwood (Resources Portfolio Holder)	Interim Director of Resources	Public
19 Apr 2022	Inspiring Eden Update	<p><b>Key Decision.</b> Reason Key: significantly affects more than one Council ward area.</p> <p>To present for approval. The Inspiring Eden Rural Work Stream Prospectus as the basis for undertaking consultation.</p>	Cabinet	Economies and Enterprise Portfolio Holder (Councillor Mary Robinson)	Assistant Director Development	Public
19 Apr 2022	Arts and Culture in Eden Development	<p><b>Key Decision.</b> Reason Key: Expenditure &gt; £60,000</p>	Cabinet	Councillor Virginia Taylor (Leader of the Council)	Assistant Director Communities	Appendix is private

Date decision Due	Matter in respect of which the decision is to be made	Brief Description	Decision Member	Executive Lead Member	Lead Officer	Public or Private meeting
	Framework	To draw down resources from the budget allocated under the corporate priority 'Cultural Development Initiatives' for the Arts and Culture in Eden Development Framework.				
19 Apr 2022	Better Homes Eden - Home Improvement Agency	<p><b>Key Decision.</b> Reason Key: significantly affects more than one Council ward area.</p> <p>The purpose of this report is two-fold; to seek approval to utilise the Regulatory Reform (Housing Assistance) (England and Wales) Order 2002 (RRO), and thus confirming the establishment of the Council's Home Improvement Agency (HIA) 'Better Homes Eden'; and to seek approval for flexibility in the use of Disabled</p>	Cabinet	Housing and Health Portfolio Holder (Councillor Judith Derbyshire)	Assistant Director Communities	Public

<b>Date decision Due</b>	<b>Matter in respect of which the decision is to be made</b>	<b>Brief Description</b>	<b>Decision Member</b>	<b>Executive Lead Member</b>	<b>Lead Officer</b>	<b>Public or Private meeting</b>
		Facilities Grants (DFGs) to offer a wider range of grants to customers.				
19 Apr 2022	Disposal of a Council Asset	Non-Key Decision. To approve matters in relation to the disposal of a Council asset.	Cabinet	Resources Portfolio Holder (Councillor Karen Greenwood)	Deputy Chief Executive	Private
28 Apr 2022	Allocation of Seats on Committees	To propose the distribution of seats in accordance with the rules of political proportionality and to make appointments to the Committees for the 2022/2023 municipal year.	Council		Assistant Director Legal and Democratic Services	Public
28 Apr 2022	Review of the Deputy Chief Executive's Salary		Council	Resources Portfolio Holder (Councillor Karen Greenwood)	Interim Chief Executive	Public
13 May 2022	NNDR Write-Offs	Non-Key Decision. To set out a number of write offs for the Portfolio Holder's consideration	Resources Portfolio Holder	Resources Portfolio Holder (Councillor Karen Greenwood)	Assistant Director Delivery	Part exempt

Date decision Due	Matter in respect of which the decision is to be made	Brief Description	Decision Member	Executive Lead Member	Lead Officer	Public or Private meeting
13 May 2022	Procurement Procedures	Non-Key Decision. Seeks approval of the Procurement Procedures as updated for 2022.	Resources Portfolio Holder	Resources Portfolio Holder (Councillor Karen Greenwood)	Contracts Manager	Public
13 May 2022	Procurement Strategy	Non-Key Decision. Seeks approval of the Procurement Strategy for 2022	Resources Portfolio Holder	Resources Portfolio Holder (Councillor Karen Greenwood)	Assistant Director Finance & HR	Public
13 May 2022	Petition Procedure	Non-Key Decision. Seeks approval of a procedure for the consideration of petitions submitted to the Council.	Resources Portfolio Holder	Resources Portfolio Holder (Councillor Karen Greenwood)	Assistant Director Legal and Democratic Services	Public
17 May 2022	Quarter 4 Performance Management Report		Cabinet	Leader Portfolio Holder (Councillor Virginia Taylor)	Interim Director of Resources	Public
17 May 2022	Projects for the Allocation of Commuted Sums Designated for Affordable Housing	<b>Key Decision.</b> Reason Key: expenditure greater than £60,000.  To seek the approval for the first tranche of	Cabinet	Housing and Health Portfolio Holder (Councillor Judith Derbyshire)	Assistant Director Communities	Public



Date decision Due	Matter in respect of which the decision is to be made	Brief Description	Decision Member	Executive Lead Member	Lead Officer	Public or Private meeting
		projects to allocate commuted sums designated for affordable housing.				
17 May 2022	Asset of Community Value Nomination - Crown and Mitre, Bampton Grange	Non-Key Decision. To consider the nomination of an asset of community value.	Cabinet	Housing and Health Portfolio Holder (Councillor Judith Derbyshire)	Assistant Director Communities	Public
17 May 2022	Transfer of Assets	Key Decision Reason Key: significantly affects more than one Council ward.  To consider how to proceed with the review into the transfer of assets.	Cabinet	Services Portfolio Holder (Councillor Michael Tonkin)	Assistant Director Delivery	Public
17 May 2022	Patterdale Parish Community Land Trust - Application for Community Housing Fund	Key Decision. Reason Key: expenditure greater than £60,000.  To present an application to the Community Housing	Cabinet	Housing and Health Portfolio Holder (Councillor Judith Derbyshire)	Assistant Director Communities	Public

<b>Date decision Due</b>	<b>Matter in respect of which the decision is to be made</b>	<b>Brief Description</b>	<b>Decision Member</b>	<b>Executive Lead Member</b>	<b>Lead Officer</b>	<b>Public or Private meeting</b>
		Fund from the Patterdale Parish Community Land Trust for additional funding of £395,000 to mitigate rising construction and labour costs and to upgrade the proposed properties to Passivhaus standards.				
26 May 2022	Director of Resources' Post		Council	Leader Portfolio Holder (Councillor Dr Virginia Taylor)	Interim Chief Executive	Public
26 May 2022	Allocation of Seats on Committees		Council		Assistant Director Legal and Democratic Services	Public
26 May 2022	Calendar of Ordinary Meetings		Council			Public
26 May 2022	Appointments to Outside Bodies and Member Champions		Council		Assistant Director Legal and Democratic Services	Public
26 May 2022	Overview and		Council			Public

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	Scrutiny Committee Annual Report					
26 May 2022	Finance Scrutiny Committee Annual Report		Council			Public
26 May 2022	Licensing Committee Annual Report		Council			Public
26 May 2022	Planning Services Performance Report		Council			Public