

Date: 4 February 2019

The logo for Eden District Council features the word "Eden" in a large, elegant serif font. A stylized, wavy line resembling a river or a path flows through the letter 'E'.

District Council

Town Hall, Penrith, Cumbria CA11 7QF

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Dear Councillor K Beaty

Leader Portfolio Holder Meeting Agenda - 12 February 2019

A meeting is to be held with Officers at 1.00 pm, on Tuesday, 12 February 2019, in the Chief Executive's Office - Town Hall to consider the following matters:

1 Declarations of Interest

To receive declarations of the existence and nature of any private interests, both disclosable pecuniary interests and any other registrable interests, in any matter to be considered or being considered.

2 Budget Roll Forward 2018/19 to 2019/20 (Pages 3 - 8)

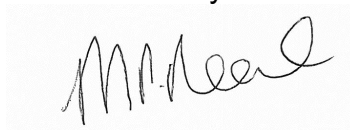
To consider report CE4/19 from the Chief Executive which is attached and which sets out request for the carry forward of a limited number of revenue budgets from 2018/19 to 2019/20.

RECOMMENDED that the revenue budgets set out in Appendix 1 be rolled forward into the same budget codes for use in 2019/20.

3 Staffing Matter (Pages 9 - 12)

To consider report CE5/19 from the Assistant Director Organisational Development.

Yours sincerely

A handwritten signature in black ink, appearing to read "M. Neal", is written over a light grey rectangular background.

Matthew Neal
Deputy Chief Executive (Monitoring Officer)

Democratic Services Contact: Vivien Little

Encs

For Attention

Portfolio Holder – Councillor K Beaty

www.eden.gov.uk

Mr Matthew Neal
Deputy Chief Executive



For Information by Email to: - All remaining Members of the Council

Report No: CE4/19

Eden District Council

Leader Portfolio

12 February 2018

Budget Roll Forward 2018/19 to 2019/20

Portfolio:	Leader
Report from:	Chief Executive
Wards:	All Wards
OPEN PUBLIC ITEM	

1 Purpose

- 1.1 To set out requests for the carry forward of a limited number of revenue budgets from 2018/19 to 2019/20.

2 Recommendation

That the revenue budgets set out in Appendix 1 be rolled forward into the same budget codes for use in 2019/20.

3 Report Details

- 3.1 Budgets are managed and monitored at regular intervals throughout the year to ensure spend is controlled. There are instances, for various reasons, where officers will need to make requests to the relevant Portfolio Holder for approval for budgets to be carried forward to the next financial year.
- 3.2 Appendix 1 to this report provides details of the budgets and reasons for which the carry forward requests are made.

4 Policy Framework

- 4.1 The Council has four corporate priorities which are:
- Decent Homes for All;
 - Strong Economy, Rich Environment;
 - Thriving Communities; and
 - Quality Council.
- 4.2 The Council's budgets form a major part of the Council's Policy Framework. This report meets the Quality Council corporate priority.

5 Consultation

- 5.1 Not applicable.

6 Implications**6.1 Financial and Resources**

- 6.1.1 Any decision to reduce or increase resources or alternatively increase income must be made within the context of the Council's stated priorities, as set out in its Council Plan 2015-19 as agreed at Council on 17 September 2015.

6.1.2 This report sets out requests for the carry forward of revenue budgets from 2018/19 to 2019/20. The increased budget in 2019/20 will be funded from a corresponding underspend in 2018/19. The recommended carry forwards agreed by Portfolio Holders will be included in a report to the Executive on 2 April 2019 when all carry forwards will be collated for consideration.

6.2 Legal

6.2.1 There are no implications.

6.3 Human Resources

6.3.1 There are no implications.

6.4 Statutory Considerations

Consideration:	Details of any implications and proposed measures to address:
Equality and Diversity	There are no equality issues arising out of this report.
Health, Social Environmental and Economic Impact	The request for roll forwards within the report are intended to have a positive impact in terms of health, social cohesion and the Eden economy.
Crime and Disorder	There are no crime and disorder implications arising from this report.
Children and Safeguarding	There are no child protection implications arising from this report.

6.5 Risk Management

Risk	Consequence	Controls Required
Carry forward of budget is not agreed.	Actions within the Portfolio Plan may not be delivered.	Provision of suitable reasoning for rationale for carry forward of revenue budget.

7 Other Options Considered

7.1 An alternative option would be to not carry forward some or all of the revenue budgets. This is not recommended as it may lead to planned actions not being delivered.

8 Reasons for the Decision/Recommendation

8.1 To allow the planned work to be undertaken.

Tracking Information

Governance Check	Date Considered
Chief Finance Officer (or Deputy)	25 January 2019
Monitoring Officer (or Deputy)	31 January 2019
Relevant Assistant Director	N/A

Background Papers: **None**

Appendices: **Appendix 1 - Roll Forward Requests 2019/20**

Contact Officer: **Rose Rouse, Chief Executive**

Revenue Budget Roll-Forward from 2018-2019 to 2019-2020

Select Cost Centre Code from drop down	01074
Ledger Code Description	Chairmans Allowance
Service	Civic Duties
Portfolio	Leader Portfolio
Executive Member	Cllr Beaty



Ledger Code	Detail description	Annual Budget*	Current Spend*	Roll Fwd Amount
01074-2079	Grants and contribut	440	-294	456
Total to be Rolled Forward				456

Has this been rolled forward previously? No

Description of Roll Forward

This roll forward relates to monies raised by the Chairman at her Carol Service in December. As the municipal year runs differently to the financial year there is always some overlap.

The following steps have been taken to ensure it is delivered in the next financial year - The money will be shared out between the Chairman's chosen charities at the end of the municipal year in May 2019.

The service/activity could not be completed in year due to the municipal year end not finishing until May 2019.

Prepared By

Louise Biggs

Authorised By (AD or above)

Rose Rouse

Revenue Budget Roll-Forward from 2018-2019 to 2019-2020

Select Cost Centre Code from drop down	01055
Ledger Code Description	Communications
Service	Communications Services
Portfolio	Leader Portfolio
Executive Member	Cllr Beaty



Ledger Code	Detail description	Annual Budget*	Current Spend*	Roll Fwd Amount
01055-2248	Council Magazine	4,000	0	4,000
				0
				0
Total to be Rolled Forward				4,000

Has this been rolled forward previously?

No

Description of Roll Forward

This roll forward relates to unused budget created for the production Council's All About Eden Magazine residents magazine. This communication channel is now closed and will be replaced by a new digital communication channels (using Gov.Direct) from 2019. This roll over will support the start up costs of of this new media outlet in 2018/09.

This communication outlet will be vital to the successful launch of the My Eden Account in 2018/19 and to the further use of the digital platform by our customers.

This Council's residents' magazine could not be pursued in 2018/2019 due to insufficient advertising income being generated to cover design, printing and distribution costs.

Prepared By

Barry Cooper

Authorised By (AD or above)

Linda Methven

Revenue Budget Roll-Forward from 2018-2019 to 2019-2020

Select Cost Centre Code from drop down	00050
Ledger Code Description	Chief Executive
Service	Chief Executive
Portfolio	Leader Portfolio
Executive Member	Cllr Beaty



Ledger Code	Detail description	Annual Budget*	Current Spend*	Roll Fwd Amount
00050-2045	Professional fees	20,000	0	20,000
				0
				0
Total to be Rolled Forward				20,000

Has this been rolled forward previously?

No

Description of Roll Forward

This roll forward relates to work due to be commissioned at the end of the financial year.
The following steps have been taken to ensure it is delivered in the next financial year - This is part of a corporate improvement/development programme.
The service/activity could not be completed in year as the funding was awarded late in the year.

Prepared By

Louise Biggs

Authorised By (AD or above)

Rose Rouse

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